

TELEPHONE: (033) 3942581 / 2
FAX: (033) 3427469
E-MAIL: admissions@longmarketschool.co.za
P.O.BOX 4045
WILLOWTON
3200



LONGMARKET GIRLS' SCHOOL
380 BULWER STREET
PIETERMARITZBURG
3201

Please remember places are very limited so apply at other schools as well

Grades RR ADMISSIONS FOR YEAR _____

Dear Parent/Guardian

Thank you for applying to send your daughter to attend Longmarket Girls' School in _____ (Grade RR must be 4 turning 5 the year of admission)

Please return ALL the relevant documentation with the Application form or the form will not be accepted

- APPLICATION FORM – TO BE COMPLETED BY **BOTH BIOLOGICAL PARENTS**. IF EITHER IS DECEASED PLEASE SUBMIT DEATH CERTIFICATE. ***IF A GUARDIAN COMPLETES THE FORM, PROOF OF GUARDIANSHIP FROM THE COURT MUST BE ATTACHED.***
- FINANCIAL CLEARANCE CERTIFICATE FROM PREVIOUS SCHOOL/CRECHE
- DECLARATION BY PARENTS
- A **CERTIFIED COPY** OF YOUR CHILD'S UNABRIDGED BIRTH CERTIFICATE
- **CERTIFIED COPIES** OF BOTH PARENTS IDENTITY DOCUMENTS
- A COPY OF YOUR CHILD'S IMMUNISATION CARD (PLEASE ENSURE THAT THIS IS UP TO DATE)
- A COPY OF YOUR CHILD'S LATEST PRE-SCHOOL REPORT IF YOU HAVE ONE
- A RECENT I.D. PHOTO OF YOUR CHILD (HEAD AND SHOULDERS)
- RECENT CERTIFIED SALARY SLIPS OF BOTH PARENTS OR IF SELF-EMPLOYED, PROOF OF REGISTRATION OF BUSINESS WITH SOUTH AFRICAN RECEIVER OF REVENUE AND A RECENT COMPANY BANK STATEMENT.
- THREE MONTH'S BANK STATEMENTS TO **VERIFY ABOVE SALARY DEPOSITS** INTO BANK ACCOUNTS OF BOTH PARENTS
- YOUR MOST RECENT ELECTRICITY ACCOUNT OR OTHER ACCOUNT IN PARENT'S NAME RECEIVED AT RESIDENTIAL ADDRESS. (FICA PROCESS). **Letters completed by ward councilors are NOT acceptable as proof of residential addresses.**

PLEASE PHONE SCHOOL FOR APPLICATION CLOSING DATE.

(MISS) DL MUIR
PRINCIPAL